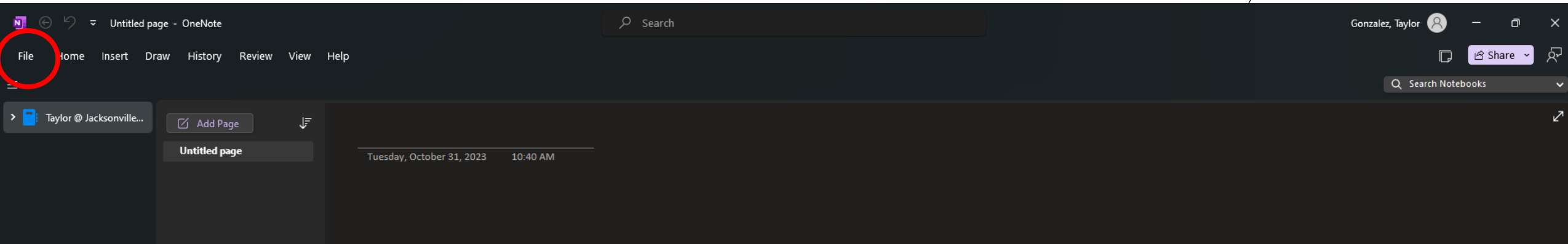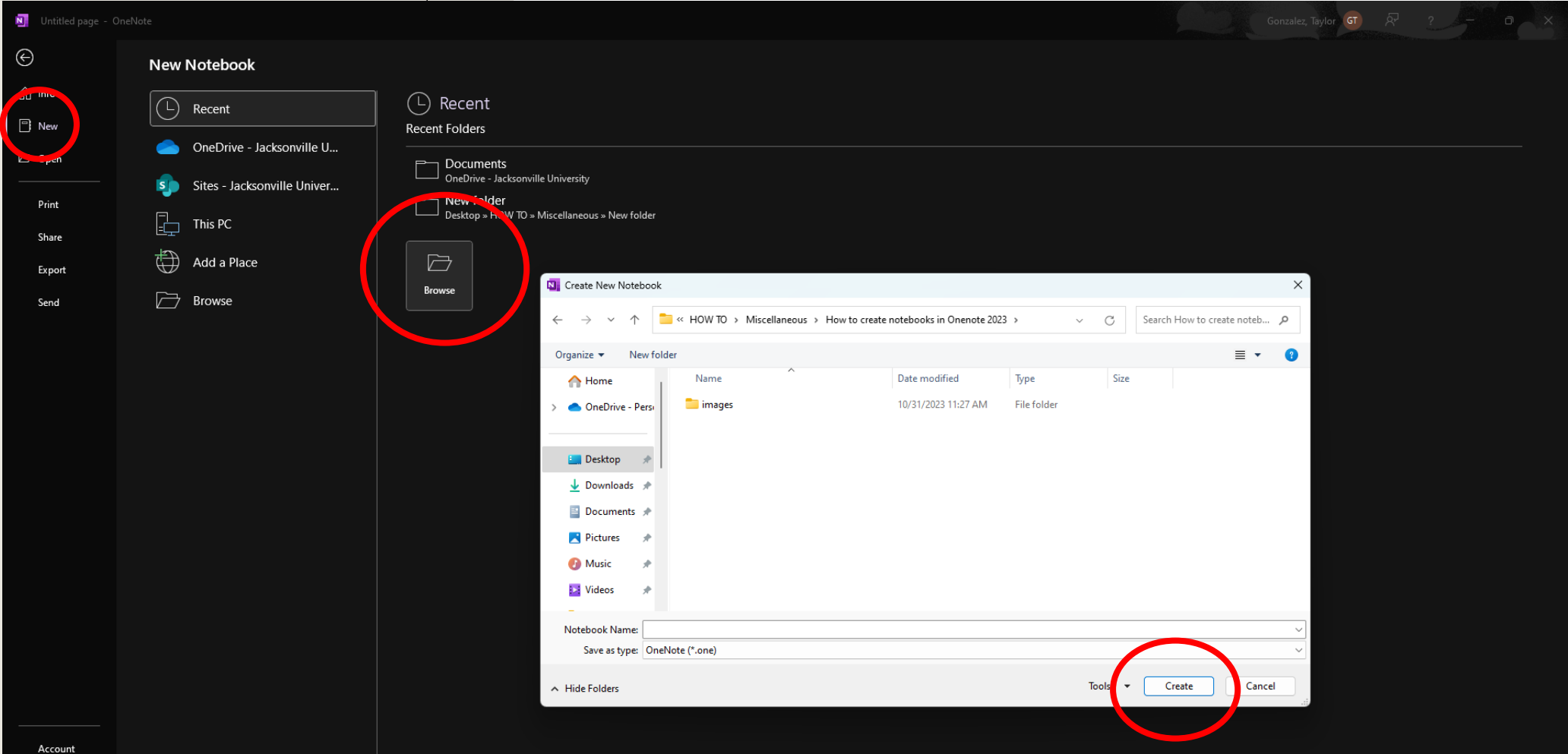# HOW TO:

CREATE NOTEBOOKS IN ONENOTE 2023

How to create a notebook

1. Open up the "Onenote" application
2. Go to "file" in the left top corner

3. Select "new" then "browse" for where you want the notebook to be saved and press "create"

4. To create a new section, select "new section" on the left-hand side.

5. You can add and customize pages within each section to your liking.