



**HOW TO:**

CONNECT TO PUBLIC ACCESS FOR GUESTS

Due to the various types of wireless devices, it would be impossible to have instructions for each device. However, the basic steps to connect are the same for each device.

- 1) On your device, make sure wireless (WIFI) is on.
- 2) On your Wireless Device, go to the connection area and choose Public\_Access
- 3) Once the device connects, open the web browser for your device. (For example: Apple Devices, open Safari. For PC's open Internet Explorer. )
- 4) When the Web Browser is open, you will see the following:
- 5) On this screen, in the email box, TYPE in your CURRENT email address. Once this is done click LOG IN.
- 6) After you click LOG IN, this will grant you access to the Public Access Wireless System.

The screenshot shows a web browser window with the following content:

- Browser address bar: Portal Login, Not Secure | 172.16.17.122/upload/custom/default/login.html?cmd=login&mac=ac:bc:32:ab:6a:b
- Page header: GUEST USER JACKSONVILLE
- Form: EMAIL [input field], Log In button
- Text: Guest users will be able to browse the Internet. However, guest users will not be able to open Jacksonville University sites.
- Section: PUBLIC ACCESS
- Text: You are connecting to the Public Access network. This network is provided for the convenience of visitors and guests of Jacksonville University. Connectivity is limited to Internet websites located off the Jacksonville University campus. The network is unsecured. Your use of this network signifies your acceptance of all risks associated with unsecured networks and holds Jacksonville University harmless from any damages you may incur from its use. The Public Access network is available Monday through Friday from 8am to 10pm and on weekends from 8am to 5pm.
- Logos: Three logos for dolphin net and JU (Jacksonville University).
- Text: **When GUEST access is not enough you have DolphinNet.** DolphinNet is Jacksonville University's secure wireless network. Once you connect to DolphinNet, Students, Faculty, Employees and Alumni will be able to access all the resources on campus.
- Text: *All computers connecting to DolphinNet will need to be registered on the network. The process of registration will scan and verify that the user has the latest virus definitions, critical updates and patches and will need to be done at least once a semester. This will take place the first time you open your internet browser while connected to the DolphinNet Wireless Network. Step by step instructions on how to register can be found at this link: [CampuManager.pdf](#)*

Please Note:

Public Access **WILL** grant you access to **ALL** websites ***EXCEPT any of the Jacksonville University websites.*** You will **NOT** be able to access the **MY JU website** using the Public\_Access Wireless.

Also, Public\_Access Wireless is NOT 24 Hours a Day. To conserve bandwidth, Public\_Access is turned off after 10pm Monday through Friday and 5pm on the weekends. Public\_Access will resume connection at 8am daily.